

CHESHIRE EAST

Governance and Constitution Committee

Date: 14th July 2008
Report of: LGR Governance Group
Title Cheshire East Work Plan

1.0 Purpose of Report

- 1.1 To present to the Committee a plan of work for consideration.

2.0 Decision Required

- 2.1 That the Committee:
- 1 agree the first version of its Work Plan as the basis for its work during the remaining life of the Shadow Council; and
 - 2 note that this will be developed and periodically brought back to the Committee for approval.

3.0 Implications for Transitional Costs

- 3.1 There are no implications for transitional costs.

4.0 Background and Information

- 4.1 At its meeting on 9th June 2008, the Committee agreed a programme of work which provided for reports on the development of a Constitution to be brought to the Committee in stages during the life of the Shadow Council. This would enable the Committee to make a recommendation to the first meeting of the unitary authority in April 2009 upon the adoption of its Constitution.
- 4.2 However, the Committee asked for the programme of work to be developed into a more comprehensive work plan containing details of other work which would need to come before the Committee. Whilst the Work Plan will need to be developed during the course of the remaining life of the Shadow Council, the first version is appended to this report as Appendix A. As further work areas emerge, the Work Plan will be updated and brought back to the Committee for approval.
- 4.3 In order to recommend a Constitution to the first meeting of the new Council, the Committee will also need to receive periodic reports on various core documents, such as Procedure Rules. Some of the work on these documents will tie-in with other work referred to in Appendix A to this report and can, therefore, form the basis of additional reports to the Committee at appropriate meetings.

5.0 Conclusion

- 5.1 The Committee is asked to agree the first version of the appended Work Plan as the basis for its work, and to note that the Work Plan will be developed and periodically brought back to the Committee for approval.

For further information:-

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Background Documents:-

*Documents are available for inspection at the Cheshire East Support Office:
Town Hall
Macclesfield
SK10 1DX
And at www.cheshireeast.gov.uk*

Appendix A

	Work Area
14 July 08	Work Plan
	Members Allowances
	Indemnity for members
	Representation on outside bodies –1 st report
8 Sept 08	Special Responsibility Allowances
	Overview of Audit/Corporate Governance
	1 st report on possible delegation scheme to individual portfolio holders
	1 st report on developing scheme of delegation to officers and decision making bodies such as: <ul style="list-style-type: none"> • Planning • Building Control • Licensing • Environmental Health • Housing • Land and Property • Human Resources • Executive Functions • Legal and Democratic Services
	Whistleblowing Policy
	Support for Party Groups
	1 st report on development of Area Working arrangements
	Shadow Financial procedures and mechanisms
6 Oct 08	Protocol for rights of members to obtain information
	Recommend the planning and licensing committee structure
	Arrangements for Setting up Members' Remuneration Panel for new council
	Report back on scrutiny arrangements from working group
3 Nov 08	Criteria/protocol for approval of members' absences
	Review of reps on outside bodies by the new authority
	School Governors
	Recommend to Council Area Working political structure & decision making
	The Policy and Planning Framework and Budget Procedure Rules determine how these documents are adopted and changed: <ul style="list-style-type: none"> • Budget • BVPP • Community Strategy • Local Transport Plan • Development Plan
1 December 08	Review constitution for new council
	Consider overall committee structure for new authority
	Financial and Contract Procedure Rules
12 Jan 09	Delegation to individual members - in principle (to Exec for consultation)
	Boundary Review Preparations

	Procurement Rules
	Code of Corporate Governance
	Audit arrangements & recommend an Audit Plan
9 Feb 09	Recommend a Scheme of Delegation to Officers
	Recommend a Scheme of Delegation to individual members
	Timetable for meetings 2009/10
	Code of conduct for officers (including TU consultation)
	Protocol on member/officer relations (possible TU consultation)
9 March 09	Decide on representation on outside bodies
	Recommend a constitution for the new Council
	Recommend a committee structure for the new council
	Recommend Members Allowances for the new council